

United Republic of Tanzania



MINISTRY OF NATURAL RESOURCES AND TOURISM

TOURISM DIVISION

TOURISM ACT 29, 2008

APPLICATION FORM FOR REGISTRATION AND LICENSE TO OPERATE AS A TOURISM OPERATOR

Instructions:

1. Use this form to apply for registration and License to operate as Tourism Agents or Accommodation Facility.
2. Fill all the necessary details. Field marked with * are mandatory.
3. Use Capital Letters only.
4. Registration process will not proceed if in the opinion of the Registering authority there's misrepresentation and disclosure of the information.
5. Attach all the required documents. For online application all attachments should be in PDF format.

Today's Date:		Application Number: (official use only)[
SECTION I: COMPANY'S GENERAL INFORMATION				
Business Name*:				
Trading Name (if different from Business Name):				
Nature of Business*: (Tick one)		Company Type*: (Select one)		TIN No:
<input type="checkbox"/> Tourism Agent		<input type="checkbox"/> Limited Company		VAT No:.....
<input type="checkbox"/> Accommodation Facility		<input type="checkbox"/> Sole Proprietor		Certificate of Incorporation No:
<input type="checkbox"/> Tourism Agent and Accommodation Facility		(Attach a copy of each of the certificate above)		
SECTION II: ADDRESS AND CONTACT INFORMATION OF THE COMPANY				
Physical Address of the Principal Premise of Business:	Street Name:.....		Plot No./House No.....	
	Building Name:.....		District:.....	
Contact information:	Postal Address: (Box number only):.....	Telephone number: [Contr. Code	Regional/Network
] []	Number
] []]
] []]
	Email: [] Website: []	
SECTION III: OWNERSHIP & SHARES INFORMATION (CONVERT ALL SHARES TO %, TOTAL SHARE SHOULD BE 100 %.)				
(Please attach evidence of citizenship for each shareholder e.g. passport, work permit, national id, voters registration card)				
S/N	Name of share holder	Citizenship	Shares (%)	

SECTION IV: EMPLOYMENT DETAILS (INDICATE NUMBERS OF STAFF FOR EACH CATEGORY)

Education Level	Local Permanent		Local Temporary		Foreigners	
	Male	Female	Male	Female	Male	Female
Primary School						
Ordinary Secondary School						
Advanced Secondary School						
Vocational Certificate						
Technician Certificate						
Ordinary Diploma						
Advanced/ Higher Diploma						
Bachelor Degree						
Master's Degree						
PhD						

SECTION V: TOURISM OPERATORS ACTIVITY

Please list down tourism agent activities that you intend to register. See Appendix 1 for a full list of Tourism Activities

For Travel agent please attach IATA certificate:

Name of Activity	Trading Name	Location	Address

SECTION VI: LIST OF ACCOMMODATION FACILITIES

Please list down types of Accommodation facilities that you intend to register. See appendix 2 for a full list of types of accommodation facilities

For each accommodation facility attach; Lease agreement/title deed, Insurance, EIA certificate, OSHA certificate

Type of Accommodation	Trading Name	Location	Address

SECTION IX: APPLICATION FOR OPERATING LICENSE

List down activities that you want to license for 2014

Name of Activity	Trading Name	Location	Year you are applying for

SECTION X: DECLARATION

I declare that the information given in this form is true and complete in all aspects to the best of my knowledge.

Name: Position:.....

Signature:.....: Date:.....

(Stamp with Official Stamp)

SECTION IX: FOR OFFICIAL USE ONLY

Registration Approved/Rejected:.....

Registration Number:.....

Name Signature.....Date:.....

Appendix 1

1. Tour Operator and Photographic Safaris
2. Hunting Safaris,
3. Air Charter Services (Non schedule flight),
4. Hot Air Balloon Safaris,
5. Horse Riding,
6. Tourism Boat Safaris,
7. Tourism Adventure Sports (Big game fishing, Scuba Diving etc),
8. Tourism Recreation (Theme parks Wildlife ranch, Wildlife farm, Zoo, Snake Parks etc),
9. Mountain Climbing or Trekking,
10. Car Rental or Hire,
11. Travel Agents,
12. Handling Agents.
13. Professional hunter
14. Tour guide
15. Proprietors of enterprises offering camps and camping equipment, mountain climbing gears and similar equipment's for hire.
16. Curio shops.
17. Cultural Heritage centers
18. Cultural Tourism Enterprises or centers

19. Private Museums
20. Special Foreign Air Charter not licensed under the Act

Appendix 2

1. Exclusive luxury accommodation facilities/services
 2. Lodges
 3. Tented camps
 4. Mobile Camps
 5. Town hotels
 6. Vacation hotels
 7. Villas, Cottages and Serviced Apartments
 8. Motel
 9. Not yet Classified accommodation facilities
 10. Approved accommodation facilities
 11. Camping and Caravan Sites
 12. Tourism Hostels
 13. Tourism Home stay
 14. Unclassifiable Accommodation Establishments
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